MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
OCTOBER 12, 2021
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALL TO ORDER

The Carroll County Public Service Authority held their regular meeting on Tuesday, October 12, 2021 at 3:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Robbie McCraw, Chairman, Rex Hill, Dr. Thomas Littrell, Phillip McCraw and Garry Jessup. Tracy Moore, Vice-Chairman was on conference call for the meeting. Also present were Michael Watson, Executive Director, Dana Phillips Assistant Director, Secretary/Treasurer.

CITIZEN TIME

Linda Post addressed the authority, asked for the water to be extended to her road (Broadway Lane). Ms. Post stated that all her neighbors have bad water. Her well is 400 feet deep and still her water is bad.

Mr. Robbie McCraw ask staff to calculate the cost and the projected monthly revenue.

(ORDER)

CONSENT AGENDA

Upon a motion by Mr. Jessup, seconded by Mr. Phillips McCraw and duly carried the Authority does hereby approve the consent agenda, Sections A, B & C. The September 13, 2021 minutes are on file in the PSA office for review:

Claims:

Check # 24886 – 24900 Claims September 24, 2021 in the amount of $26,810.16

Check # 24901 – 24925 Claims September 30, 2021 in the amount of $119,382.44

Check # 24926 – 24933 Claims October 6, 2021 in the amount of $71,879.95

Transfer for claims

Transfer for claims September 24, 2021 $26,810.16

Transfer for claims September 30, 2021 $119,382.44

Transfer for claims October 12, 2021 $71,879.95

Transfer to Debt Reserve

Transfer to Debt Reserve $6,776.50

Transfer to Debt Reserve $10,000.00

NEW BUSINESS

Mr. Watson stated that the PSA has applied for Southwest Virginia Regional Water/Wastewater Technical Assistance Funds. This would be grant funds used for Gladeville/Cranberry Woodlawn Sewer I/I Investigations. Also, the PSA has applied for a Rural Development Grant for the same project.

(ORDER)

ADOPT THE RESOLUTION OF GOVERNING BODY

Upon a motion by Dr. Littrell, seconded by Mr. Hill and duly carried the Authority does hereby adopt the Resolution of Governing Body for Rural Development application for Gladeville/Cranberry Woodlawn Sewer I/I project.

OLD BUSINESS

Exit 1 – The payment has been sent to DEQ a long with the 30-day update. The flow meter has been installed and will be monitored for 90 days. Staff continues to work on a maintenance plan.

ARV- The ARV has been ordered it will take 4 t0 6 weeks before it is shipped.

PRV- Currently the PSA provides a PRV (pressure reducing valve) at the meter. Adjusting the PRV is time consuming for the PSA.

Mr. Robbie McCraw stated other localities do not provide the PRV at the meter the customer is required to provide the PRV.

(ORDER)

Upon a motion by Mr. Jessup, seconded by Mr. Hill and duly carried the Authority does hereby approve from this date forward the PSA will no longer provide the PRV (pressure reducing valve at the meter. The homeowner will be responsible for installing the PRV in their homes. The PRVs that are currently in place the PSA will continue to service those at this time.

(ORDER)

AUTHORITY MEMBER'S TIME

Mr. Moore- I apologize for not being in person today. I hope that everything continues to work out for Dana's son.

Dr. Littrell- nothing

Mr. Jessup-nothing

Mr. Phillips McCraw-nothing

Mr. Hill-nothing

Mr. Robbie McCraw- Ian is blessed and prayers he continues to do well.

(ORDER)

ADJOURNMENT

Upon a motion made by Dr. Littrell, seconded by Mr. Phillips McCraw and duly carried the Authority does hereby adjourn at 3: 35p.m until the next regular scheduled meeting on November 8, 2021.

____
Robbie McCraw, Chairman

____
Dana Phillips, Sec./Treasurer

____
Mike Watson, Executive Director

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 11/3/2021 4:36:02 PM
User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number	: 24958		**Check Date**	: 11/8/2021		
Vendor	: 110	APPALACHIAN POWER				
200	46413	11/15/2021	027-578-441-0-1	385 SPRINGWILLOW DRIVE		17.41
200	46414	11/15/2021	029-508-971-0-4	349 LINHAVEN RD RT. 100 PUMP STA		387.01
200	46415	11/15/2021	029-977-971-0-1	CARROLL COUNTY WELL #3		9.12
200	46417	11/10/2021	029-641-384-0-4	CANA WELL #3		60.54
200	46418	11/10/2021	024-030-560-1-9	OLD PIPERS GAP ROAD		44.40
200	46419	11/9/2021	021-010-059-1-2	HILLCREST WELLHOUSE		100.84
200	46420	11/10/2021	027-236-621-0-8	770 CEDAR LANE		10.25
200	46422	11/9/2021	022-893-559-0-7	CANA WELL #2		307.44
300	46423	11/10/2021	025-094-460-0-7	51 BEAUTY SHOP SEWER TREATMEN		879.28
200	46424	11/9/2021	025-038-019-0-0	CANA WELL #4		185.77
200	46428	11/10/2021	020-152-071-0-9	96 SURRATT DRIVE		186.65
200	46429	11/9/2021	022-627-75-0-0	CANA WELL #1		87.19
200	46435	11/16/2021	021-667-878-0-0	CC WELL #9		46.08
200	46436	11/16/2021	021-328-190-0-0	2471 FLOYD PIKE PSA PUMP		21.92
200	46437	11/15/2021	025-967-971-0-6	CARROLL COUNTY WELL #2		705.51
200	46438	11/16/2021	027-524-859-0-0	CC WELL #4		9.12
200	46439	11/18/2021	027-477-104-0-4	5035 COULSON CHURCH ROAD WELL		117.95
200	46440	11/18/2021	022-750-165-0-5	5031 COULSON CHURCH ROAD WATE		29.42
200	46441	11/18/2021	025-709-01-0-1	2671 PLEASANTVIEW ROAD		3,623.79
300	46442	11/18/2021	026-795-896-0-2	3104 AIRPORT ROAD SEWER PUMP S		61.95
200	46443	11/17/2021	026-257-971-0-1	FLOYD PIKE HWY 221 PUMP		18.48
200	46473	11/22/2021	020-684-695-0-7	467 STORE HILL RD PLEASANTVIEW		1,212.19
200	46474	11/22/2021	025-013-471-0-4	WOODLAWN WELL #4		20.12
300	46475	11/22/2021	024-847-990-0-8	5758 FADDIS HILL SEWER PUMP		500.89
Invoice Amount	: 8,643.32		**Discount Amount**	: 0.00	**Check Amount**	: 8,643.32
Check Number	: 24959		**Check Date**	: 11/8/2021		
Vendor	: 648	BLUE RIDGE ANALYTICAL				
200	46430	11/28/2021	4919	DRINKING WATER ANALYSIS		3,893.00
Invoice Amount	: 3,893.00		**Discount Amount**	: 0.00	**Check Amount**	: 3,893.00
Check Number	: 24960		**Check Date**	: 11/8/2021		
Vendor	: 406	CITY OF GALAX				
300	46405	11/30/2021	010200.00	SEWER TO GALAX AUGUST-SEPTEMB		44,404.10
200	46406	11/30/2021	009471.00	TOWER RD WATER FROM GALAX AUG		6,643.00
Invoice Amount	: 51,047.10		**Discount Amount**	: 0.00	**Check Amount**	: 51,047.10
Check Number	: 24961		**Check Date**	: 11/8/2021		
Vendor	: 1291	CITY OF MT AIRY				
200	46476	11/10/2021	28429-26326	WATER PURCHASE EXIT #1 9/30-10/3		1,030.69
Invoice Amount	: 1,030.69		**Discount Amount**	: 0.00	**Check Amount**	: 1,030.69
Check Number	: 24962		**Check Date**	: 11/8/2021		
Vendor	: 561	CLEARWATER, INC				
200	46416	11/25/2021	49350	START UP-C MAGNOLIA PLANT CHIL		1,200.00
Invoice Amount	: 1,200.00		**Discount Amount**	: 0.00	**Check Amount**	: 1,200.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Final Check Register

Date : 11/3/2021 4:36:02 PM
User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number : 24963			**Check Date** : 11/8/2021			
Vendor : 692		COMMONWEALTH ENGINEERING & SALES INC				
200	46431	11/25/2021	38976	RELAY ALTERNATING 120 VAC		149.09
200	46451	11/28/2021	39008	ALTERNATOR RELAY		184.90
Invoice Amount : 333.99			**Discount Amount** : 0.00		**Check Amount** : 333.99	
Check Number : 24964			**Check Date** : 11/8/2021			
Vendor : 291		CORE & MAIN				
300	46404	11/20/2021	P869242	REHAB AIRPORT WET STATION SEWE		3,500.00
Invoice Amount : 3,500.00			**Discount Amount** : 0.00		**Check Amount** : 3,500.00	
Check Number : 24965			**Check Date** : 11/8/2021			
Vendor : 5342		DONALD LASSITER				
200	46408	11/22/2021	10004170	DEPOSIT REFUND		3.17
Invoice Amount : 3.17			**Discount Amount** : 0.00		**Check Amount** : 3.17	
Check Number : 24966			**Check Date** : 11/8/2021			
Vendor : 162		FERGUSON ENTERPRISES, INC. #11 #75				
200	46403	11/20/2021	8572570	STOCK	154444	1,036.96
200	46432	11/25/2021	8534382	STOCK	154440	1,049.79
Invoice Amount : 2,086.75			**Discount Amount** : 0.00		**Check Amount** : 2,086.75	
Check Number : 24967			**Check Date** : 11/8/2021			
Vendor : 5343		GENEVA VICKIE POOLE				
200	46409	11/26/2021	10005258	DEPOSIT REFUND		54.21
Invoice Amount : 54.21			**Discount Amount** : 0.00		**Check Amount** : 54.21	
Check Number : 24968			**Check Date** : 11/8/2021			
Vendor : 797		HALL PROPANE				
200	46434	11/30/2021	791568	SERVICE LABOR		95.00
Invoice Amount : 95.00			**Discount Amount** : 0.00		**Check Amount** : 95.00	
Check Number : 24969			**Check Date** : 11/8/2021			
Vendor : 1353		HURT & PROFFITT INC				
300	46444	11/15/2021	67752	FLOW MONITORING, PREPARE SUMMA		3,715.50
Invoice Amount : 3,715.50			**Discount Amount** : 0.00		**Check Amount** : 3,715.50	
Check Number : 24970			**Check Date** : 11/8/2021			
Vendor : 167		LOWE'S COMPANY INC.				
200	46445	11/27/2021	14495	HEATERS, BLK IRON COUPLING, STO		258.02
Invoice Amount : 258.02			**Discount Amount** : 0.00		**Check Amount** : 258.02	
Check Number : 24971			**Check Date** : 11/8/2021			
Vendor : 5126		MANSFIELD OIL COMPANY				
300	46447	11/18/2021	SQLCD-715419	FUEL PURCHASE 10/01-10/15 2021		910.82
200	46472	11/30/2021	SQLCD-717593	FUEL PURCHASES 10/16-10-31 2021		1,279.57

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Final Check Register

Date : 11/3/2021 4:36:02 PM
User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Invoice Amount : 2,190.39		**Discount Amount** : 0.00		**Check Amount** : 2,190.39		
Check Number : 24972		**Check Date** : 11/8/2021				
Vendor : 401		MERRITT SUPPLY, INC.				
200	46448	11/26/2021	778159	BRASS COMPR UNION, VG PEX FERR		15.56
Invoice Amount : 15.56		**Discount Amount** : 0.00		**Check Amount** : 15.56		
Check Number : 24973		**Check Date** : 11/8/2021				
Vendor : 1436		NATIONAL BANK				
300	46449	11/25/2021	20483298	OFFICE SUPPLIES		192.94
Invoice Amount : 192.94		**Discount Amount** : 0.00		**Check Amount** : 192.94		
Check Number : 24974		**Check Date** : 11/8/2021				
Vendor : 5345		PORTERFEILD INC.				
200	46411	11/26/2021	10070085	DEPOSIT REFUND		4.21
Invoice Amount : 4.21		**Discount Amount** : 0.00		**Check Amount** : 4.21		
Check Number : 24975		**Check Date** : 11/8/2021				
Vendor : 5344		ROGER WRIGHT				
200	46410	11/25/2021	10002886	DEPOSIT REFUND		54.21
Invoice Amount : 54.21		**Discount Amount** : 0.00		**Check Amount** : 54.21		
Check Number : 24976		**Check Date** : 11/8/2021				
Vendor : 154		SOUTHERN STATES				
200	46407	11/28/2021	1297778	STRAW BAILED	103501	32.50
200	46450	11/27/2021	1297558	SUPPLY PARTS, POWER EQUIP SERVI		75.00
Invoice Amount : 107.50		**Discount Amount** : 0.00		**Check Amount** : 107.50		
Check Number : 24977		**Check Date** : 11/8/2021				
Vendor : 5346		TESHEENA ANDERS				
200	46412	11/22/2021	11110394	DEPOSIT REFUND		50.05
Invoice Amount : 50.05		**Discount Amount** : 0.00		**Check Amount** : 50.05		
Check Number : 24978		**Check Date** : 11/8/2021				
Vendor : 191		TREASURER OF CARROLL COUNTY				
200	46455	11/15/2021	043160	SALARIES/WAGES OCTOBER 2021		11,454.23
300	46455	11/15/2021	043160	SALARIES/WAGES OCTOBER 2021		4,573.22
200	46456	11/15/2021	043160	FICA OCTOBER 2021		835.55
300	46456	11/15/2021	043160	FICA OCTOBER 2021		324.94
200	46458	11/15/2021	043160	VRS/VRS INS/HYBIRD DISABILITY OC		1,581.22
300	46458	11/15/2021	043160	VRS/VRS INS/HYBIRD DISABILITY OC		614.92
200	46459	11/15/2021	043160	UNEMPLOYMENT INSURANCE OCTOBE		46.97
200	46460	11/15/2021	043160	HEALTH INSURANCE OCTOBER 2021		1,795.05
300	46460	11/15/2021	043160	HEALTH INSURANCE OCTOBER 2021		630.70
200	46461	11/15/2021	043160	ELECTRICAL SERVICE OCTOBER 2021		144.41
200	46462	11/15/2021	043160	OFFICE SUPPLIES OCTOBER 2021		87.63

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Final Check Register

Date : 11/3/2021 4:36:02 PM
User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Invoice Amount : 22,088.84			Discount Amount : 0.00		Check Amount : 22,088.84	
Check Number : 24979			Check Date : 11/8/2021			
Vendor : 1062		UNIFIRST CORPORATION				
200	46452	11/21/2021	2070865351	UNIFORMS		83.99
200	46453	11/27/2021	2070866404	UNIFORMS		83.99
Invoice Amount : 167.98			Discount Amount : 0.00		Check Amount : 167.98	
Check Number : 24980			Check Date : 11/8/2021			
Vendor : 549		UTILITY SERVICE CO. INC.				
200	46463	12/1/2021	546999	QUARTERLY TANK MAINTENANCE DE		2,203.46
200	46464	12/1/2021	547008	QUARTERLY TANK MAINTENANCE SP		538.35
200	46465	12/1/2021	547010	QUARTERLY TANK MAINTENANCE PL		538.35
200	46466	12/1/2021	547011	QUARTERLY TANK MAINTENANCE C		538.35
200	46467	12/1/2021	547012	QUARTERLY TANK MAINTENANCE EX		2,468.12
200	46468	12/1/2021	547013	QUARTERLY TANK MAINTENANCE FR		2,544.96
200	46469	12/1/2021	547014	QUARTERLY TANK MAINTENANCE LI		3,966.28
200	46470	12/1/2021	547015	QUARTERLY TANK MAINTENANCE S		538.35
200	46471	12/1/2021	547016	QUARTERLY TANK MAINTENANCE HI		538.35
Invoice Amount : 13,874.57			Discount Amount : 0.00		Check Amount : 13,874.57	
Check Number : 24981			Check Date : 11/8/2021			
Vendor : 810		VIRGINIA UTILITY PROTECTION SERVICE				
200	46433	11/30/2021	10210064	TRANSMISSIONS OCTOBER 2021		100.00
300	46433	11/30/2021	10210064	TRANSMISSIONS OCTOBER 2021		24.95
Invoice Amount : 124.95			Discount Amount : 0.00		Check Amount : 124.95	
Check Number : 24982			Check Date : 11/8/2021			
Vendor : 198		WYTHEVILLE COMMUNITY COLLEGE				
200	46446	11/27/2021	2021ORG000030	FALL WATER CLASS JOESPH BOTSC		157.50
Invoice Amount : 157.50			Discount Amount : 0.00		Check Amount : 157.50	

Total Number of Checks	:	25
Largest Check Amount	:	51,047.10
Total for all Checks Printed	:	114,889.45

Summary

Fund	Amount
200 WATER	54,555.24
300 SEWER FUND	60,334.21

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Final Check Register

Date : 10/22/2021 8:47:09 AM
User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number	: 24934		**Check Date**	: 10/22/2021		
Vendor	: 237	APPALACHIAN NATURAL GAS DISTRIBUTION COMPANY				
200	46368	10/21/2021	0791-00601-001	NATURAL GAS SHOP 8/30-9/29 2021		6.64
Invoice Amount	: 6.64	**Discount Amount**	: 0.00	**Check Amount**	: 6.64	
Check Number	: 24935		**Check Date**	: 10/22/2021		
Vendor	: 110	APPALACHIAN POWER				
200	46321	11/4/2021	025-113-458-0-9	431 REEDSDIE DRIVE		541.71
200	46322	11/4/2021	029-6628-035-0-	33 TRINITY WAY OUTDOOR LIGHT		14.30
200	46323	11/4/2021	027-532-928-1-8	210 TRINITY WAY		150.12
200	46324	11/4/2021	022-604-327-0-9	33 TRINITY WAY		63.12
200	46325	11/3/2021	024-789-256-0-1	1102 INDUSTRIAL PARK DR PUMP HO		38.73
200	46326	11/3/2021	027-913-901-0-3	309 EXPANSION DR WELL STORAGE		60.33
200	46327	11/3/2021	029-089-256-0-1	38 INDUSTRIAL PARK DRIVE 1-77 PA		16.31
300	46328	11/2/2021	020-713-869-1-2	558 SENIOR ROAD SEWER PUMP STA		369.47
200	46329	11/2/2021	025-871-356-0-5	WOODLAWN WELL #3		29.09
300	46330	11/2/2021	020-300-356-0-0	1473 CARROLLTON PIKE WASTE WA		440.49
200	46331	11/2/2021	027-071-356-0-0	WOODLAWN WELL #2		8.66
200	46332	11/2/2021	023-290-5020-0-	451 TRAINING CENTER WATER PUMP		9.12
200	46333	11/1/2021	024-041-215-0-7	139 OAK RIDGE ROAD WATER PUMP		369.39
300	46334	11/1/2021	029-780-128-0-1	3121 GLENDALE ROAD SEWER PUMP		778.59
300	46335	11/1/2021	029-770-294-1-8	8103 FANCY GAP HWY SEWER PUMP		15.27
300	46336	11/1/2021	024-163-315-0-8	4528 GLENDALE ROAD SEWER PUMP		485.59
200	46337	10/25/2021	026-257-971-0-1	FLOYD PIKE HWY 221 PUMP		9.12
200	46338	10/28/2021	025-608-188-0-5	227 IRON RIDGE ROAD		43.56
200	46339	10/28/2021	020-644-274-0-0	163 DEER RIDGE ROAD PUMP HOUSE		30.63
200	46340	10/25/2021	023-801-356-0-4	558 SENIOR ROAD SEWER PUMP STA		11.25
200	46341	10/25/2021	025-209-332-0-7	WILSON WELL #1		9.12
200	46342	10/25/2021	029-481-488-1-8	24 BLACKBERRY LANE PUMP HOUSE		15.42
200	46343	10/25/2021	024-940-432-0-7	SUMMER WELL #1		9.12
200	46344	10/25/2021	027-413-643-0-7	238 BEAMERS KNOB ROAD		16.25
200	46345	10/25/2021	025-013-471-04	WOODLAWN WELL #4		8.98
200	46346	10/25/2021	022-109-332-0-2	WILSON WELL #2		172.74
200	46347	10/25/2021	020-285-611-2-0	512 COUNTRY CLUB LANE		74.00
Invoice Amount	: 3,790.48	**Discount Amount**	: 0.00	**Check Amount**	: 3,790.48	
Check Number	: 24936		**Check Date**	: 10/22/2021		
Vendor	: 371	ARCB GASES				
200	46377	11/8/2021	08359153	INDUSTRIAL LEASING		225.00
Invoice Amount	: 225.00	**Discount Amount**	: 0.00	**Check Amount**	: 225.00	
Check Number	: 24937		**Check Date**	: 10/22/2021		
Vendor	: 648	BLUE RIDGE ANALYTICAL				
300	46376	11/19/2021	4819	WWTP TESTING		420.00
Invoice Amount	: 420.00	**Discount Amount**	: 0.00	**Check Amount**	: 420.00	
Check Number	: 24938		**Check Date**	: 10/22/2021		
Vendor	: 1291	CITY OF MT AIRY				
200	46348	10/11/2021	28429-26326	WATER EXIT #1 8/31---9/30 2021		1,007.12

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Final Check Register

Date : 10/22/2021 8:47:09 AM
User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Invoice Amount : 1,007.12		**Discount Amount** : 0.00			**Check Amount** : 1,007.12	
Check Number : 24939			**Check Date** : 10/22/2021			
Vendor : 561		CLEARWATER, INC				
200	46367	11/8/2021	49149	TIENET BULK CABLE, NETWORK EXP	90921	1,157.00
Invoice Amount : 1,157.00		**Discount Amount** : 0.00			**Check Amount** : 1,157.00	
Check Number : 24940			**Check Date** : 10/22/2021			
Vendor : 165		E & L DIAMOND				
200	46366	11/12/2021	0194639	WORK BOOSTER PUMP STATION CLEA		245.00
Invoice Amount : 245.00		**Discount Amount** : 0.00			**Check Amount** : 245.00	
Check Number : 24941			**Check Date** : 10/22/2021			
Vendor : 162		FERGUSON ENTERPRISES, INC. #11 #75				
200	46349	11/2/2021	8279575-2	STOCK		304.96
200	46350	11/4/2021	8318703	TAP MACHINE	154435	1,657.13
200	46351	11/4/2021	8391424-1	STOCK CC BRS SDL	154428	290.04
200	46352	11/12/2021	8128694-1	STOCK TANDEM SETTER	154406	3,508.30
200	46354	11/11/2021	8406138	STOCK PVC GJ BLUE PIPE	154430	1,947.06
Invoice Amount : 7,707.49		**Discount Amount** : 0.00			**Check Amount** : 7,707.49	
Check Number : 24942			**Check Date** : 10/22/2021			
Vendor : 453		FLOWERS AUTO PARTS				
300	46355	11/7/2021	992074	NAPA QUART, PREM START FL, NAPA	154436	41.96
200	46369	11/15/2021	992687	SUPER HC IND V-BELT	154439	43.92
300	46369	11/15/2021	992687	SUPER HC IND V-BELT	154439	100.00
Invoice Amount : 185.88		**Discount Amount** : 0.00			**Check Amount** : 185.88	
Check Number : 24943			**Check Date** : 10/22/2021			
Vendor : 5341		GARY WHITE				
200	46374	11/20/2021	67	WATER CONNECTION REFUND		3,000.00
Invoice Amount : 3,000.00		**Discount Amount** : 0.00			**Check Amount** : 3,000.00	
Check Number : 24944			**Check Date** : 10/22/2021			
Vendor : 3067		HARMON'S				
200	46356	11/5/2021	10052021	BOOTS		664.75
300	46356	11/5/2021	10052021	BOOTS		200.00
Invoice Amount : 864.75		**Discount Amount** : 0.00			**Check Amount** : 864.75	
Check Number : 24945			**Check Date** : 10/22/2021			
Vendor : 167		LOWE'S COMPANY INC.				
200	46357	11/7/2021	24242	STOCK ORANGE, RECIP BLD, NOSE L		83.98
200	46358	11/14/2021	19715	DIGGING SHOVELS, BIG GRIP TROWE	154438	28.47
Invoice Amount : 112.45		**Discount Amount** : 0.00			**Check Amount** : 112.45	
Check Number : 24946			**Check Date** : 10/22/2021			
Vendor : 1436		NATIONAL BANK				

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Final Check Register

Date : 10/22/2021 8:47:09 AM
User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
200	46360	11/5/2021	005194	STOCK		22.93
200	46370	11/15/2021	015571	FUEL PURCHASE		29.80

Invoice Amount : 52.73 **Discount Amount** : 0.00 **Check Amount** : 52.73

Check Number : 24947 **Check Date** : 10/22/2021
Vendor : 3642 NEW RIVER REGIONAL WATER AUTHORITY

200	46371	11/15/2021	499	DEBT SERVICE FOR NRRWA OCTOBER		23,694.00
200	46372	11/14/2021	498	WATER CONSUMPTION 9/15-10/15 20		24,688.20

Invoice Amount : 48,382.20 **Discount Amount** : 0.00 **Check Amount** : 48,382.20

Check Number : 24948 **Check Date** : 10/22/2021
Vendor : 5340 OLEN GALLIMORE

200	46375	11/6/2021	10000159	DEPOSIT REFUND		64.61

Invoice Amount : 64.61 **Discount Amount** : 0.00 **Check Amount** : 64.61

Check Number : 24949 **Check Date** : 10/22/2021
Vendor : 227 SANDS ANDERSON PC

200	46373	11/13/2021	503621	GENERAL REPRESENTATION THROUGH		450.00

Invoice Amount : 450.00 **Discount Amount** : 0.00 **Check Amount** : 450.00

Check Number : 24950 **Check Date** : 10/22/2021
Vendor : 479 SOUTHWEST SOILS & WATER

200	46361	10/8/2021	206538	WATER TESTING		280.00

Invoice Amount : 280.00 **Discount Amount** : 0.00 **Check Amount** : 280.00

Check Number : 24951 **Check Date** : 10/22/2021
Vendor : 130 SURRY CHEMICALS, INC.

200	46362	11/4/2021	41322	AQUA PURE 3655		300.00
300	46362	11/4/2021	41322	AQUA PURE 3655		390.00

Invoice Amount : 690.00 **Discount Amount** : 0.00 **Check Amount** : 690.00

Check Number : 24952 **Check Date** : 10/22/2021
Vendor : 605 THE IDEAL FLORIST

200	46359	10/20/2021	52957/1	PHILLIPS SERVICE		42.12

Invoice Amount : 42.12 **Discount Amount** : 0.00 **Check Amount** : 42.12

Check Number : 24953 **Check Date** : 10/22/2021
Vendor : 1062 UNIFIRST CORPORATION

200	46363	11/7/2021	2070863272	UNIFORMS		83.99
200	46364	11/14/2021	2070864314	UNIFORMS		83.99

Invoice Amount : 167.98 **Discount Amount** : 0.00 **Check Amount** : 167.98

Check Number : 24954 **Check Date** : 10/22/2021
Vendor : 120 UNITED STATES CELLULAR

200	46365	10/26/2021	0465006931	MONTHLY GIS TRACKING		214.95

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Final Check Register

Date : 10/22/2021 8:47:09 AM
User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount

Invoice Amount : 214.95 **Discount Amount** : 0.00 **Check Amount** : 214.95

Total Number of Checks	:	21
Largest Check Amount	:	48,382.20
Total for all Checks Printed	:	69,066.40

Summary

Fund	Amount
200 WATER	65,825.03
300 SEWER FUND	3,241.37

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 10/28/2021 3:38:01 PM
User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number	: 24957		**Check Date**	: 10/28/2021		
Vendor	: 129	TREASURER OF VIRGINIA				
200	46399	11/28/2021	AP-1	UNCLAIMED PROPERTY FOR 2020		246.76

Invoice Amount : 246.76 **Discount Amount** : 0.00 **Check Amount** : 246.76

Total Number of Checks	:	1
Largest Check Amount	:	246.76
Total for all Checks Printed	:	246.76

Summary

Fund	Amount
200 WATER	246.76

NATIONAL BANK ONLINE TRANSFERS

November 8, 2021

Transfer for claims

Transfer for claims October 22,2021 $69,066.40

Transfer for claims November 8, 2021 $114,889.45

Transfer to Debt Reserve

Transfer to Debt Reserve $6,776.50

Transfer to Debt Reserve $10,000.00

Ralph S. Northam
Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT

October 29, 2021

VIA EMAIL
Dana Phillips
Assistant Director
Carroll County Public Service Authority

Re: Award Letter, Guidance, and Required Certification and Comparison Analysis for COVID-19 ARPA SLFRF Municipal Utility Assistance Program

Dear Dana Phillips:

On behalf of Governor Northam, it gives me great pleasure to inform you that CARROLL COUNTY PUBLIC SERVICE AUTHORITY has been awarded $31,289.55 in federal State and Local Fiscal Recovery Funds (SLFRF) through the American Recovery Plan Act (ARPA) for the COVID-19 ARPA SLFRF Municipal Utility Assistance Program. Your award shall be used to directly assist residential municipal utility customers of CARROLL COUNTY PUBLIC SERVICE AUTHORITY with arrearages greater than 60 days for the time period between March 12, 2020, and August 31, 2021. This funding is being provided under CFDA 21.027 – Coronavirus State and Local Fiscal Recovery Funds (SLFRF).

Please read the additional program guidance included with this letter carefully before proceeding with additional steps. Given the tight timeline for utilization of these funds and to receiving funds in an expedited manner, you must return the attached forms through a web portal. You are required to partner with a city or county to act as the fiscal agent to receive the funds from the Department of Accounts (DOA). The city or county will then forward funds to the municipal utility to apply to eligible residential utility customer accounts. In order to pre-qualify your eligible residential utility customer accounts and apply relief automatically, you will need to complete the Utility Arrearage Analysis in Appendix A. Once the project is complete, DOA will follow up regarding project outcomes and compliance. It is incumbent on CARROLL COUNTY PUBLIC SERVICE AUTHORITY and the partnering city or county to ensure project expenses are properly documented and verified in case of audit.

For questions contact DHCD staff member David Conmy at utility@dhcd.virginia.gov.

Sincerely,

Erik C. Johnston

Erik Johnston
Director, Virginia Department of Housing and Community Development

CC: David Von Moll, Comptroller, Department of Accounts
Encl: COVID-19 ARPA SLFRF Municipal Utility Assistance Program: Guidance and Required Certification; Appendix A: Utility Arrearage Analysis to Substantiate Residential Customer Pre- Qualification; and Frequently Asked Questions

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HEALTH

OFFICE OF DRINKING WATER

Abingdon Field Office

407 E. Main Street, Suite 2
Abingdon, VA 24210
Phone: 276-676-5650
Fax: 276-676-5659

OFFICIAL ELECTRONIC MAIL; NO HARD COPY TO FOLLOW

October 29, 2021

SUBJECT: Carroll County
Waterworks: Cana Regional Water System
PWSID No.: 1035066

Mr. Mike Watson, Director
Carroll County Public Service Authority
605-2 Pine Street
Hillsville, Virginia 24343

Dear Mr. Watson:

We evaluated the results of chemical sample Nos. 21-07625-MET through 21-07629-MET and 4997517, 4997519, 4997521, 4997523, and 4997525 collected from your water system on August 23, 2021. The water meets the current chemical standards for water quality except for the sodium concentration of 24.5 mg/L, the iron concentrations of 2.76 and 0.334 mg/l, and the manganese concentrations of 0.051 and 0.091 mg/l. The maximum allowable limits for iron and manganese are 0.3 mg/l and 0.05 mg/l, respectively.

The sodium concentration of 24.5 mg/L in the water exceeds the 20 mg/L concentration set for people on a strict sodium diet. However, most persons on a sodium-limited diet are on a moderately restricted sodium diet. The water produced by this facility would likely be considered appropriate for drinking by persons on a moderately restrictive sodium diet. Physicians of persons on strict sodium diets should decide whether the patients should use this water for drinking. By copy of this letter, the local medical director is being informed of the sodium concentration in the water produced by this waterworks.

Iron and manganese in concentrations above the maximum contaminant levels can cause problems in the distribution system by staining porcelain bathroom fixtures and can cause a bitter taste in heated beverages such as coffee and tea. The orthophosphate currently being fed should prevent aesthetic problems from iron and manganese appearing in the distribution system. No action should be necessary unless you have received complaints regarding the above aesthetic problems. Adjustment of orthophosphate feeders should remedy any problem.

If you have any questions regarding the above, please contact me at (276) 525-6163.

Sincerely,

DocuSigned by:
Tiffany Wilson
550517EA3B69454...
Tiffany Wilson
Environmental Health Technical Specialist

TRW/kb

ec: Noelle Bissell, MD via Travis Holt – Mount Rogers Health District

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HEALTH
OFFICE OF DRINKING WATER
Abingdon Field Office

407 E. Main Street. Suite 2
Abingdon, VA 24210
Phone: 276-676-5650
Fax: 276-676-5659

OFFICIAL ELECTRONIC MAIL; NO HARD COPY TO FOLLOW

October 27, 2021

NOTICE OF ALLEGED VIOLATION

CHEMICAL EXAMINATION

SUBJECT: Carroll County
Waterworks: Carroll Regional Water System
PWSID No.: 1035088

Mr. Mike Watson, Director
Carroll County Public Service Authority
605-2 Pine Street
Hillsville, Virginia 24343

RE: Failure to Monitor

Dear Mr. Watson:

The subject waterworks appears to be in violation of the *Waterworks Regulations*.

According to our records, the following monitoring acivities, as defined in Section 12 VAC 5-590-378 of the *Waterworks Regulations*, were not performed.

The *Waterworks Regulations* require this waterworks to monitor quarterly for radiological concentrations at entry point EP003 (combined entry point for Well Nos. 2 and 3). Our records indicate that there was a failure to collect the required sample at the waterworks entry point at EP003 (combined entry point for Well Nos. 2 and 3) during the third calendar quarter (July - September) of the 2021 compliance period.

Public Notice: This is a Tier 3 situation. 12VAC5-590-540 of the *Regulations* requires you to notify consumers that the required monitoring was not conducted. The public notice must be handled as follows:

- You must distribute a Notice to Consumers ("Notice") no later than October 27, 2022.
- The Notice must be mailed or directly delivered to each customer receiving a bill, and to other service connections served by your waterworks.

- If your waterworks serves consumers who do not pay water bills, or who do not have service connection addresses (apartment dwellers, university students, or nursing home patients, for example) you must also use other delivery methods to provide the Notice to these consumers as well. Examples of other methods include, but are not limited to, publication in local newspapers, delivery of multiple copies to apartment buildings, or posting the Notice in public places served by the waterworks.

- You may choose to include the Notice as an enclosure with or as an integral part of your Consumer Confidence Report (CCR) for 2021 water quality data. To do so, the combined CCR and public notice must be distributed to consumers by July 1, 2022, AND you must take steps to ensure that the CCR and public notice reach all persons served by the waterworks. This requirement is more stringent than the "good faith effort" requirements for distributing the CCR alone.

Attached is a draft notice for you to provide to consumers. You may use this notice as is, or modify it to meet your situation better, as long as the information is accurate and the notice contains all of the required elements and mandated language. If you decide to change the notice, we suggest you contact this Office to verify your proposed changes meet the requirements of the *Waterworks Regulations*. Please insert the name, address, and phone number of a waterworks representative in the spaces provided on the draft notice.

Public Notice Confirmation: Within ten days of completing public notification, you must provide this Office with a copy of the notice you distributed, along with signed certification of the distribution completion date and methods used. Failure to distribute public notice and report to the Virginia Department of Health may be a further violation of the Waterworks Regulations. Enclosed is a certification form for your use.

Follow-up Action: Within thirty days of receipt of this letter, you must collect water samples from your waterworks entry point at EP003 (combined entry point for Well Nos. 2 and 3) for radiological analysis, and submit it to a laboratory certified by the Division of Consolidated Laboratory Services (DCLS) to perform this drinking water analysis.

If you have any questions regarding this matter, please contact me at (276) 525-6163.

Sincerely,

DocuSigned by:
Tiffany Wilson
590517EA3B69454...

Tiffany Wilson
Environmental Health Technical Specialist

TRW/kb

Enclosure

ec: Noelle Bissell, MD via Travis Holt – Mount Rogers Health District
Carroll County Administrator
Legal Affairs, VDH – ODW – Central Office

PSA Update:

The PSA has approximately 200 miles of water lines, 50 miles of gravity sewer lines, 25 miles of force main sewer line, 795 fire hydrants, 12 sewer pump stations, 12 water storage tanks, several wells and several water booster pump stations. The PSA's Water systems are as follows: Cana, Exit 1, Fancy Gap, Regional, Tower Road and Hillcrest Estates. The PSA's Sewer systems are as follows: Fancy Gap, Woodlawn, Gladeville/Cranberry, Hillsville and Loves. All of this is operated and maintained with a staff of 5 full time and 3 part time in field and 3 office staff employees.

- Total of 85 work orders in October 2021 (check pressure, check for leak, turn-off, turn-on, etc)
- Construction, Maintenance and Operations items completed –*<u>ATTACHED DAILY SHEETS</u>
- Miss Utility Markings (0 emergency, 97 water and 41 sewer tickets)
- Office items completed-
    - Daily-customer service, deposits, review of payments, bills, invoices, scan checks, balance bank statements, close-out, etc.
    - Monthly-meter reading (office staff and field staff), print bills, print late-bills, prepare cut-off list, close-out, balance bank statements, etc.
    - Rate study-continue
    - Researching new cloud-based billing software

October Updates

Water Leaks Repaired

- Glendale Rd
- Worrell Estates

Meters Set

- 221
- Double Cabin
- Deer Ridge
- Imogene

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance Worksheet

Date : 11/1/2021 10:09:38 AM
User Name : DANA

Fund : 100 GENERAL
Fiscal Year : 2021 - 2022
Period Ending as of October

		Year to Date Debit	Year to Date Credit	Worksheet Debit	Worksheet Credit	Adjustment
00.000100	NATURAL GAS..........................	0.00				
00.000999	Sewer Service Fee..........................		0.00			
10.000999	Sewer Service Fee..........................		0.00			
25.000999	Sewer Service Fee..........................		0.00			
45.000999	Sewer Service Fee..........................		0.00			
70.000999	Sewer Service Fee..........................		0.00			
84.000999	Sewer Service Fee..........................		0.00			
85.000999	Sewer Service Fee..........................		0.00			
86.000999	Sewer Service Fee..........................		0.00			
95.000999	Sewer Service Fee..........................		0.00			
98.000999	Sewer Service Fee..........................		0.00			
40.004028	Turn off/Turn on Fee..........................		0.00			
65.004028	Turn off/Turn on Fee..........................		0.00			
00.004065	Fire Service..........................		0.00			
10.004065	Fire Service..........................		0.00			
15.004065	Fire Service..........................		0.00			
40.004065	Fire Service..........................		0.00			
00.004075	Inspection Fee..........................	0.00				
15.004075	Inspection Fee..........................	0.00				
20.004075	Inspection Fee..........................	0.00				
95.004093	WYTHE CO REIMBURSE....................		0.00			
95.004095	Transfer Fee..........................		0.00			
00.100300	PETTY CASH ACCT..........................	0.00				
00.100400	EXIT 1 WATER/SEWER CONST. LOV	0.00				
00.100500	Operating Account - CB........................	5,795.50				
00.100600	OPERATING (NB)..........................	924.53				
00.101000	Gladeville/Cranberry FMHA Revenue...	0.00				
00.101100	CCPSA..........................	6,013.71				
00.101200	FANCY GAP WATER CONSTRUCTIO	0.00				
00.101300	FANCY GAP SEWER CONSTRUCTIO	0.00				
00.101400	CLIFFVIEW CONST..........................	0.00				
00.101500	Gladeville/Cranberry Sewer Revenue...	0.00				
00.101600	GLADEVILLE/CRANBERRY SEWER (	0.00				
00.103100	COON RIDGE..........................	0.00				
00.104000	Woodlawn FMHA Project Revenue.......	0.00				
00.104100	WOODLAWN WATER (NB)................	0.00				
00.104900	RT. 100 WATER (NB)..........................	0.00				
00.105000	Rt 100 FMHA Project Revenue............	0.00				
00.105100	RT. 100 WATER..........................	0.00				
00.106000	Debt Revenue Account........................	529,527.13				
00.106100	O & M RESERVE..........................	121,386.53				
00.106200	SHORT LIVED ASSETS......................	118,511.15				
00.106500	Cana Water Revenue..........................	0.00				
00.106600	CANA WATER (NB)..........................	0.00				
00.107000	620 AIRPORT ROAD REVENUE.........	0.00				
00.107100	AIRPORT/620 WATER (NB)................	0.00				
00.107300	CONSTRUCTION ACCOUNTS PAYAE	637,712.13				
00.107500	Honeycutt Dam Water Project (NB)......	0.00				
00.108000	620/AIRPORT ROAD CONST. (NB).....	0.00				
00.108200	HAPPY HOLLOW CONSTRUCTION...	0.00				

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance Worksheet

Date : 11/1/2021 10:09:38 AM
User Name : DANA

Fund : 200 WATER
Fiscal Year : 2021 - 2022
Period Ending as of October

Account	Description	Year to Date Debit	Year to Date Credit	Worksheet Debit	Worksheet Credit	Adjustment
00.000100	NATURAL GAS..........................	0.00				
27.000100	NATURAL GAS..........................	0.00				
86.000100	NATURAL GAS..........................	0.00				
95.000100	NATURAL GAS..........................	0.00				
00.000101	CASH-WATER..........................	0.00				
95.004093	WYTHE CO REIMBURSE....................		0.00			
00.004094	WYTHECO WATER PURCHASES......		0.00			
95.004094	WYTHECO WATER PURCHASES......		0.00			
00.100000	Pooled Allocation..........................	0.00				
00.100400	EXIT 1 WATER/SEWER CONST. LOV	0.00				
90.100400	EXIT 1 WATER/SEWER CONST. LOV	0.00				
00.100500	Operating Account - CB.......................	19.59				
95.100500	Operating Account - CB.......................	89.88				
00.100600	OPERATING (NB)..........................	10,375,993.76				
27.100600	OPERATING (NB)..........................		29,702.88			
95.100600	OPERATING (NB)..........................		10,411,522.51			
00.101000	Gladeville/Cranberry FMHA Revenue...	0.00				
95.101000	Gladeville/Cranberry FMHA Revenue...	0.00				
00.101100	CCPSA..........................		1,441,168.18			
27.101100	CCPSA..........................	3,904.00				
95.101100	CCPSA..........................	2,807,122.31				
98.101100	CCPSA..........................	0.00				
00.101200	FANCY GAP WATER CONSTRUCTIO	0.00				
84.101200	FANCY GAP WATER CONSTRUCTIO	0.00				
86.101200	FANCY GAP WATER CONSTRUCTIO	0.00				
95.101200	FANCY GAP WATER CONSTRUCTIO	0.00				
84.101300	FANCY GAP SEWER CONSTRUCTIO	0.00				
95.101300	FANCY GAP SEWER CONSTRUCTIO	0.00				
00.101400	CLIFFVIEW CONST...........................	0.00				
27.101400	CLIFFVIEW CONST...........................	0.00				
95.101400	CLIFFVIEW CONST...........................	0.00				
00.103100	COON RIDGE..........................	0.00				
27.103100	COON RIDGE..........................	0.00				
93.103100	COON RIDGE..........................	0.00				
00.105900	620 DEBT RESERVE..........................	140,372.40				
65.105900	620 DEBT RESERVE..........................	0.00				
95.105900	620 DEBT RESERVE..........................	10,617.38				
00.106000	Debt Revenue Account........................	91,639.05				
95.106000	Debt Revenue Account........................	20,215.49				
00.106100	O & M RESERVE..........................		57,318.68			
95.106100	O & M RESERVE..........................	7,628.49				
00.106200	SHORT LIVED ASSETS......................		109,951.21			
95.106200	SHORT LIVED ASSETS......................	6,421.78				
95.107000	620 AIRPORT ROAD REVENUE.........	0.00				
00.107300	CONSTRUCTION ACCOUNTS PAYAE		54,849.43			
11.107300	CONSTRUCTION ACCOUNTS PAYAE	0.00				
27.107300	CONSTRUCTION ACCOUNTS PAYAE	373,249.71				
85.107300	CONSTRUCTION ACCOUNTS PAYAE		48,988.00			
86.107300	CONSTRUCTION ACCOUNTS PAYAE		158,008.35			
90.107300	CONSTRUCTION ACCOUNTS PAYAE		81,656.03			

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance Worksheet

Date : 11/1/2021 10:09:38 AM
User Name : DANA

Fund : 200 WATER
Fiscal Year : 2021 - 2022
Period Ending as of October

		Year to Date		Worksheet		
		Debit	Credit	Debit	Credit	Adjustment
93.107300	CONSTRUCTION ACCOUNTS PAYAE		175,955.29			
95.107300	CONSTRUCTION ACCOUNTS PAYAE		295,957.42			
95.108000	620/AIRPORT ROAD CONST. (NB).....	0.00				
00.108700	REGIONAL WATER CONST................	0.00				
85.108700	REGIONAL WATER CONST................	0.00				
95.108700	REGIONAL WATER CONST................	0.00				
95.110000	A/R WATER..........................	437,720.25				
95.110001	A/R SEWER..........................		642.72			
98.110001	A/R SEWER..........................	0.00				
95.110002	A/R STATE FEE..........................	1,938.92				
95.110003	A/R WATER DEPOSIT........................		4,493.24			
95.110005	A/R FIRE SERVICE FEE....................	7,488.96				
00.110008	A/R OTHER..........................	0.00				
95.110008	A/R OTHER..........................		31,147.66			
00.110009	A/R WATER PENALTY.......................	0.00				
95.110009	A/R WATER PENALTY.......................	84,887.40				
95.110010	A/R SEWER PENALTY......................	0.00				
95.110020	GRANTS R WATER..........................	0.00				
95.110021	OTHER RECEIVABLE........................	590,100.02				
95.110026	ALLOW BAD DEBT WATER................		161,095.99			
95.110028	PREPAID EXPENSES WATER............	32,944.00				
95.110032	FIXED ASSETS WATER......................	37,990,540.90				
95.110034	CONSTRUCTION IN PROCESS WATI	95,990.63				
95.110036	ACCUMULATED DEPRECIATION WA		12,462,400.17			
95.110040	DUE TO CARROLL COUNTY WATER		611,965.62			
95.110041	DUE TO CARROLL COUNTY SEWER		0.00			
95.110042	DEBT WATER..........................		15,629,484.20			
95.110044	INTEREST PAYABLE WATER............		29,096.48			
95.110048	CONSUMER DEPOSITS WATER.......		79,914.89			
95.110051	ACCRUED LEAVE SEWER.................		48,843.18			
95.110100	NOTE RECEIVABLE..........................	340,151.02				
00.201000	Accounts Payable..........................		25,426.43			
11.201000	Accounts Payable..........................		0.00			
27.201000	Accounts Payable..........................		0.00			
85.201000	Accounts Payable..........................		0.00			
86.201000	Accounts Payable..........................		0.00			
90.201000	Accounts Payable..........................		0.00			
93.201000	Accounts Payable..........................		0.00			
95.201000	Accounts Payable..........................		246.76			
95.220003	WATER LIABILITY..........................	3,850.00				
95.230001	CONSTRUCTION PAYABLE WATER..		0.00			
95.231000	Net Pension Liability..........................		429,307.00			
95.290000	Deferred unflows-VRS.........................		38,585.00			
95.290001	Defered Inflows- VRS..........................	103,397.00				
95.299999	TRANSFER CASH..........................	484,723.42				
95.300000	Retained Earning..........................		0.00			
00.310000	Retained Earnings..........................		120,532.48			
11.310000	Retained Earnings..........................	1,969.70				
27.310000	Retained Earnings..........................		982,384.45			
84.310000	Retained Earnings..........................		20.07			

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance Worksheet

Date : 11/1/2021 10:09:38 AM
User Name : DANA

Fund : 300 SEWER FUND
Fiscal Year : 2021 - 2022
Period Ending as of October

		Year to Date Debit	Year to Date Credit	Worksheet Debit	Worksheet Credit	Adjustment
00.000100	NATURAL GAS...........................	0.00				
98.000100	NATURAL GAS...........................	0.00				
00.100600	OPERATING (NB)...........................	4,632,818.31				
98.100600	OPERATING (NB)...........................		4,559,147.46			
00.101000	Gladeville/Cranberry FMHA Revenue...	0.00				
00.101100	CCPSA...........................		1,832,302.42			
95.101100	CCPSA...........................	649.00				
98.101100	CCPSA...........................	678,709.69				
00.101200	FANCY GAP WATER CONSTRUCTIO	0.00				
00.101300	FANCY GAP SEWER CONSTRUCTIO	0.00				
84.101300	FANCY GAP SEWER CONSTRUCTIO	0.00				
00.101400	CLIFFVIEW CONST...........................	0.00				
98.101400	CLIFFVIEW CONST...........................	0.00				
00.103100	COON RIDGE...........................	0.00				
98.105900	620 DEBT RESERVE...........................	0.00				
00.106000	Debt Revenue Account........................	305,512.68				
98.106000	Debt Revenue Account........................		68,704.18			
00.106100	O & M RESERVE...........................	58,687.38				
98.106100	O & M RESERVE...........................	7,628.14				
00.106200	SHORT LIVED ASSETS.....................	132,838.75				
98.106200	SHORT LIVED ASSETS.....................	6,421.34				
00.107300	CONSTRUCTION ACCOUNTS PAYAE		47,853.27			
80.107300	CONSTRUCTION ACCOUNTS PAYAE		11,921.94			
84.107300	CONSTRUCTION ACCOUNTS PAYAE		115,377.86			
90.107300	CONSTRUCTION ACCOUNTS PAYAE		10,149.73			
98.107300	CONSTRUCTION ACCOUNTS PAYAE		10,191.66			
95.110000	A/R WATER...........................		30.75			
98.110000	A/R WATER...........................		181.45			
98.110001	A/R SEWER...........................	185,846.78				
95.110002	A/R STATE FEE...........................	0.00				
98.110002	A/R STATE FEE...........................	0.00				
98.110003	A/R WATER DEPOSIT........................	0.00				
98.110004	A/R SEWER DEPOSIT........................	6,975.00				
85.110008	A/R OTHER...........................		3.50			
95.110008	A/R OTHER...........................		470.17			
98.110008	A/R OTHER...........................		9,386.94			
98.110009	A/R WATER PENALTY........................	96,524.45				
98.110010	A/R SEWER PENALTY........................	75.00				
98.110020	GRANTS R WATER...........................	0.00				
98.110021	OTHER RECEIVABLE........................	235,955.62				
98.110026	ALLOW BAD DEBT WATER................		102,908.54			
98.110028	PREPAID EXPENSES WATER............	0.00				
98.110032	FIXED ASSETS WATER......................	18,975,897.09				
98.110036	ACCUMULATED DEPRECIATION WA		6,225,283.31			
98.110040	DUE TO CARROLL COUNTY WATER		103,828.17			
98.110043	DEBT SEWER...........................		7,785,080.12			
98.110045	INTEREST PAYABLE SEWER............		9,376.02			
98.110048	CONSUMER DEPOSITS WATER.......		40,347.11			
98.110051	ACCRUED LEAVE SEWER.................		18,833.57			
98.200000	ACCOUNTS PAYABLE........................		20,009.00			

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

200 WATER

For Month Ending: Sunday, October 31, 2021

Date : 11/1/2021 10:14:14 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
	95 CCPSA WATER				
004093 - WYTHE CO REIMBURSE	0	0	0	0	0
004094 - WYTHECO WATER PURCH	0	0	0	0	0
REVENUES					
400000 - Grant Revenue	0	0	0	0	0
400200 - Service Fee Revenue	2,198,774	865,549	39	1,333,225	215,751
400210 - Hook Up Fee Revenue	45,000	45,440	101	(440)	8,925
400220 - Deposits	0	0	0	0	0
400230 - Fire Service Revenue	22,200	7,610	34	14,590	1,895
400240 - State Fee Revenue	12,000	11,631	97	369	8
400250 - Penalty Revenue	0	(701)	0	701	(278)
400260 - Interest Revenue	10,000	4,265	43	5,735	0
400270 - Miscellaneous Revenue	10,000	29,318	293	(19,318)	9,721
400280 - Wythe Co. Reim. Debt LRW	16,000	0	0	16,000	0
400290 - BRCDS SEWER EASEMEN	0	0	0	0	0
400300 - Carryover	0	0	0	0	0
402600 - Water Service Fee	0	0	0	0	0
402900 - CARES FUNDS	0	0	0	0	0
405000 - Interest Revenue	0	0	0	0	0
410000 - Transfer From County	0	0	0	0	0
411000 - VA Water Project	0	0	0	0	0
411001 - RESERVE FUND	133,721	0	0	133,721	0
412000 - AVAILABILITY FEE	349,296	94,250	27	255,046	0
412500 - RECOVED PROJECT EXPE	0	0	0	0	0
420000 - FMHA Loan/Grant Proceeds	0	0	0	0	0
440000 - Other Collections	2,000	3,686	184	(1,686)	3,686
450000 - County Contributions	0	0	0	0	0
TOTAL REVENUES	2,798,991	1,061,050	38	1,737,942	239,708
500020 - Advertising Expense	1,000	0	0	1,000	0
500030 - Capital Improvement	20,000	0	0	20,000	0
500035 - Capitol Projects	0	0	0	0	0
500040 - Contingency	40,000	0	0	40,000	0
500080 - Adult Expense	16,000	12,500	78	3,500	0
500220 - Chemical Expense	13,000	2,500	19	10,500	300
500230 - Compensation Board Expen	7,500	2,500	33	5,000	625
500320 - Deposits Refund Expense	4,000	2,087	52	1,913	95
500360 - Diesal Expense	0	0	0	0	0
500370 - Due to County	0	0	0	0	0
500420 - Electrical Expense	120,000	33,853	28	86,147	3,340
500450 - Equipment Maintenance Exp	94,000	15,566	17	78,434	1,902
500520 - FICA Expense	24,249	7,995	33	16,254	2,626
500550 - Fuel Expense	14,000	6,972	50	7,028	1,152
500620 - Health Insurance Expense	44,118	17,021	39	27,097	5,385
500625 - Insurance Deductible	5,000	0	0	5,000	0
500650 - Contract Work	0	0	0	0	0
500700 - Cares Funds	0	0	0	0	0
EXPENDITURES					
501120 - Lab Testing Expense	13,000	8,218	63	4,782	280
501130 - Legal Expense	15,000	900	6	14,100	450

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

200 WATER

For Month Ending: Sunday, October 31, 2021

Date : 11/1/2021 10:14:14 AM
User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
95 CCPSA WATER					
501150 - Liability Insurance Expense	28,000	0	0	28,000	0
501250 - Miscellaneous Expense	0	0	0	0	0
501260 - Miss Utility	1,200	443	37	757	113
501420 - Office Supply Expense	9,000	656	7	8,344	28
501440 - Operation Supply Expense	130,000	41,362	32	88,638	10,974
501520 - Personal Contingency Exper	0	0	0	0	0
501540 - Postage Expense	21,000	12,053	57	8,947	0
501720 - Salary Expense	316,979.	106,464	34	210,515	35,129
501725 - Last Year Payroll	0	0	0	0	0
501820 - Tank Maintenance Expense	80,000	13,875	17	66,125	0
501840 - Telephone Expense	14,000	4,974	36	9,026	296
501860 - TOH Supplies Expense	1,000	0	0	1,000	0
501870 - Tools & Equipment Expense	0	0	0	0	0
501871 - EQUIPMENT	23,000	2,369	10	20,631	0
501872 - TOOLS	2,000	104	5	1,896	0
501880 - Travel Expense	1,500	0	0	1,500	0
501890 - Tuition Expense	2,000	158	8	1,843	0
501920 - Unemployment Insurance E:	605	49	8	556	0
501940 - Uniform Expense	4,000	1,997	50	2,003	919
502020 - VDH Fee Expense	12,000	12,000	100	0	0
502040 - Vehicle Maintenance Expen:	8,000	2,834	35	5,166	244
502050 - Vehicle Expense	35,000	0	0	35,000	0
502060 - VRS Expense	30,025	13,858	46	16,167	4,683
502120 - Water Purchase Expense	320,000	119,457	37	200,543	25,695
502125 - Sewer Treatment	0	0	0	0	0
502150 - WorkerCompensation Insurε	5,760	0	0	5,760	0
502600 - Workers Comp. Ins.	0	0	0	0	0
506600 - Engineering	0	0	0	0	0
514500 - Oper. Supplies	0	0	0	0	0
516000 - Debt Retirement	120,277	0	0	120,277	0
516100 - INTEREST ONLY PAYMEN	0	0	0	0	0
518600 - NRRW Debt Service	0	0	0	0	0
522500 - CONTRACTOR PAY REQU	0	0	0	0	0
550000 - Depreciation Expense	0	0	0	0	0
900000 - Construction Payments	0	0	0	0	0
900100 - Debt Payments	1,202,778	305,786	25	896,992	34,446
TOTAL EXPENDITURES	2,396,124	647,557	27	1,748,567	113,257

CCPSA WATER Summary

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
Total Revenues	2,798,991	1,061,050	38	1,737,942	239,708
Total Expenditures	2,798,991	748,551	27	2,050,440	128,683
Total Other	0	0	0	0	0
Totals	0	312,499	0	(312,499)	111,025

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

300 SEWER FUND

For Month Ending: Sunday, October 31, 2021

Date : 11/1/2021 10:14:14 AM
User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
	98 CCPSA SEWER				
REVENUES					
400200 - Service Fee Revenue	1,008,000	359,766	36	648,234	88,796
400210 - Hook Up Fee Revenue	21,000	25	0	20,975	0
400220 - Deposits	0	0	0	0	0
400250 - Penalty Revenue	6,000	(144)	(2)	6,144	(40)
400260 - Interest Revenue	10,000	851	9	9,149	0
400270 - Miscellaneous Revenue	2,000	6,698	335	(4,698)	1,500
400290 - BRCDS SEWER EASEMEN	0	0	0	0	0
400300 - Carryover	0	0	0	0	0
402600 - Water Service Fee	0	0	0	0	0
405000 - Interest Revenue	0	0	0	0	0
410000 - Transfer From County	0	0	0	0	0
411001 - RESERVE FUND	268,240	0	0	268,240	0
412000 - AVAILABILITY FEE	147,707	37,000	25	110,707	0
412500 - RECOVED PROJECT EXPE	0	0	0	0	0
420000 - FMHA Loan/Grant Proceeds	0	0	0	0	0
425000 - SER-CAP Loan/Grant	0	0	0	0	0
440000 - Other Collections	0	0	0	0	0
TOTAL REVENUES	1,462,947	404,197	28	1,058,750	90,257
500020 - Advertising Expense	200	0	0	200	0
500030 - Capital Improvement	0	0	0	0	0
500035 - Capitol Projects	0	0	0	0	0
500040 - Contingency	0	0	0	0	0
500080 - Aduit Expense	4,500	2,500	56	2,000	0
500220 - Chemical Expense	5,000	1,154	23	3,846	390
500230 - Compensation Board Expen	1,800	600	33	1,200	150
500320 - Deposits Refund Expense	500	0	0	500	0
500360 - Diesal Expense	0	0	0	0	0
500370 - Due to County	0	0	0	0	0
500420 - Electrical Expense	50,000	17,709	35	32,291	2,878
500450 - Equipment Maintenance Exp	30,000	11,526	38	18,474	0
500520 - FICA Expense	9,430	3,109	33	6,321	1,021
500550 - Fuel Expense	3,000	118	4	2,882	0
500620 - Health Insurance Expense	15,377	5,980	39	9,397	1,892
500650 - Contract Work	0	0	0	0	0
EXPENDITURES					
501120 - Lab Testing Expense	6,000	2,030	34	3,970	420
501130 - Legal Expense	0	0	0	0	0
501150 - Liability Insurance Expense	0	0	0	0	0
501250 - Miscellaneous Expense	0	0	0	0	0
501260 - Miss Utility	200	6	3	194	0
501420 - Office Supply Expense	1,800	284	16	1,516	0
501440 - Operation Supply Expense	35,000	23,806	68	11,194	0
501520 - Personal Contingency Expe	0	0	0	0	0
501540 - Postage Expense	5,000	4,000	80	1,000	0
501560 - Pump & Haul Expense	10,000	0	0	10,000	0
501700 - Comp. Board	0	0	0	0	0
501720 - Salary Expense	123,270	43,485	35	79,785	14,348

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

300 SEWER FUND

For Month Ending: Sunday, October 31, 2021

Date : 11/1/2021 10:14:14 AM
User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
98 CCPSA SEWER					
501820 - Tank Maintenance Expense	0	0	0	0	0
501840 - Telephone Expense	2,000	139	7	1,861	0
501850 - BRCDA Sewer easement	0	0	0	0	0
501860 - TOH Supplies Expense	274,674	85,356	31	189,318	0
501870 - Tools & Equipment Expense	0	0	0	0	0
501871 - EQUIPMENT	3,000	0	0	3,000	0
501872 - TOOLS	1,000	0	0	1,000	0
501880 - Travel Expense	0	0	0	0	0
501890 - Tuition Expense	0	0	0	0	0
501920 - Unemployment Insurance E:	80	49	61	31	0
501940 - Uniform Expense	200	200	100	0	200
502020 - VDH Fee Expense	0	0	0	0	0
502040 - Vehicle Maintenance Expen:	3,000	202	7	2,798	142
502050 - Vehicle Expense	0	0	0	0	0
502060 - VRS Expense	11,676	3,568	31	8,108	0
502120 - Water Purchase Expense	0	0	0	0	0
502125 - Sewer Treatment	300,000	54,204	18	245,797	0
502150 - WorkerCompensation Insurz	2,000	0	0	2,000	0
502500 - Health Ins.	0	0	0	0	0
502600 - Workers Comp. Ins.	2,240	1,821	81	419	1,821
506600 - Engineering	0	0	0	0	0
516000 - Debt Retirement	0	0	0	0	0
518600 - NRRW Debt Service	0	0	0	0	0
530000 - Transfer to other funds	0	0	0	0	0
550000 - Depreciation Expense	0	0	0	0	0
900000 - Construction Payments	0	0	0	0	0
900100 - Debt Payments	562,000	155,428	28	406,572	23,000
TOTAL EXPENDITURES	1,343,140	374,579	28	968,561	39,932

CCPSA SEWER Summary

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
Total Revenues	1,462,947	404,197	28	1,058,750	90,257
Total Expenditures	1,462,947	417,275	29	1,045,672	46,263
Total Other	0	0	0	0	0
Totals	0	(13,079)	0	13,079	43,994

AGENDA
New River Regional Water Authority
Thursday, October 21, 2021
10:00 a.m.
Conference Room
New River Regional Water Authority Water Plant
289 Kohler Avenue
Austinville, Virginia 24312

A. **CALL TO ORDER; ESTABLISHMENT OF QUORUM**

B. **INVOCATION AND PLEDGE OF ALLEGIANCE**

C. **CONSENT AGENDA**

D. **CITIZENS' TIME**

E. **VENDOR TIME**

F. **APPROVAL OF INVOICES**

1. AEP		September	$13,762.58
2. Town of Wytheville		September	$72,155.86

National Bank Balance: 9/30/21		$1.622M
Budget Remaining: 9/30/21	$2.125M of	$2.394M

G. **CHIEF OPERATOR'S REPORT**

1. CHA/AWIA
2. Shared Sites
2. Maintenance
3. Filters
4. Personnel
5. River Camera System
6. Internship
8. PER/Plant Expansion

H. **BOARD TIME**

I. **ADJOURNMENT**

SEWER

	BUDGETED	July	August	September	October
REVENUES					
400000 - Grant Revenue					
400200 - Service Fee Revenue	1,008,000	85,355	92,607	93,070	88,796
400210 - Hook Up Fee Revenue	21,000			25	
400220 - Deposits					
400230 - Fire Service Revenue					
400240 - State Fee Revenue					
400250 - Penalty Revenue	6,000			-104	-40
400260 - Interest Revenue	10,000	-524			
400270 - Miscellaneous Revenue	2,000	-3,490			1,500
400280 - Wythe Co. Reim. Debt LRW					
400300 - Carryover					
402600 - Water Service Fee					
405000 - Interest Revenue					
410000 - Transfer From County					
411000 - VA Water Project					
411001 - RESERVE FUND	268,240				
412000 - AVAILABILITY FEE	147,707		37000		
412500 - RECOVED PROJECT EXPEN					
420000 - FMHA Loan/Grant Proceeds					
440000 - Other Collections					
450000 - County Contributions					
TOTAL REVENUES	**1,462,947**	**81,341**	**129,607**	**92,991**	**90,256**
500020 - Advertising Expense	200				
500030 - Capital Improvement					
500035 - Capitol Projects					
500040 - Contingency					
500080 - Aduit Expense	4,500			2,500	
500220 - Chemical Expense	5,000			764	390
500230 - Compensation Board Expen	1,800	150	150	150	150
500320 - Deposits Refund Expense	500				
500420 - Electrical Expense	50,000	5,232	2,472	7,128	2,878
500450 - Equipment Maintenance Exp	30,000	2,130	4113	5,283	
500520 - FICA Expense	9,430	685	1,061	342	1,021
500550 - Fuel Expense	3,000			118	
500620 - Health Insurance Expense	15,377	1,192	2,183	713	1,892
500650-Contract Work					
500625 - Insurance Deductible					
501120 - Lab Testing Expense	6,000	560		1,050	420
501130 - Legal Expense					
501150 - Liability Insurance Expense					
501250 - Miscellaneous Expense					
501260 - Miss Utility	200				
501420 - Office Supply Expense	1,800			284	

501440 - Operation Supply Expense	35,000	-621	258	21,196	
501520 - Personal Contingency Expe					
501540-Postage Expense	5,000	4,000			
501560-Pump & Haul	10,000				
501720 - Salary Expense	123,270	9,540	14,930	4,667	14,348
501820 - Tank Maintenance Expense					
501840 - Telephone Expense	2,000	60		79	
501860 - TOH Supplies Expense	274,674		39,181	46,175	
501871 - EQUIPMENT	3,000				
501872 - TOOLS	1,000				
501880 - Travel Expense					
501890 - Tuition Expense					
501920 - Unemployment Insurance E	80		49		
501940 - Uniform Expense	200				200
502020 - VDH Fee Expense					
502040 - Vehicle Maintenance Expen	3,000			60	142
502050 - Vehicle Expense					
502060 - VRS Expense	11,676	1,038	1,886	644	
502120 - Water Purchase Expense					
502125-Sewer Treatment	300,000	54,204			
502150 - WorkerCompensation Insur	4,240				1,821
900100 - Debt Payments	562,000		31,699	69,030	23,000
TOTAL EXPENDITURES	**1,462,947**	**78,170**	**97,982**	**160,183**	**46,262**